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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief, FBIS

DATE: 7 July 1964

FROM : Chief, Tokyo Bureau

SUBJECT: Progress Report - June

## I. OPERATIONS

### A. Monitorial

1. Extensive checking has shown that the repeat pattern of Radio Moscow's 19 Mandarin programs is divided into eight separate blocks. In an effort to reduce the workload of the Mandarin monitors and yet retain the same level of coverage under the split coverage system between Tokyo and Hokkaido, the procedure for covering Mandarin programs has been revised. Tokyo and Hokkaido will monitor only one Mandarin program in each block and treat all others as alternate programs. However, all Mandarin programs will be included in the daily Moscow commentary listings as having been covered. Semi-monthly checks will be conducted by both bureaus to confirm the repeat structure. Tokyo will retain primary responsibility for processing all Mandarin programs.
2. Bureau's gross production for June remained at last month's level, although production of publishable wordage dropped by about 30 percent. Gross production reached 197,000 words, while publishable production was 191 items and 69,000 words.

### B. Communications

The Tokyo-Washington allocated Alfa circuits continued to show improvement during June, with TWA outages dropping 16% to the 26% level. WTA was out 19% of the time, a drop of 5%. The performance of the Bravo circuits continued poor. WTB outages dropped 14 percent, to the 41% level, while TWB was out 60% of the time, and increase of 5%. Simultaneous outages of the outgoing circuits, TWA & TWB, decreased 15% to the 9% level.

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C. Lateral Service

In compliance with a request sent through Okinawa Bureau, Tokyo on 10 June started filing items processed from Peking in Japanese to RUABBS/Chief JSPC Okinawa and all Tokyo processed copy to ABVA.

II. ADMINISTRATION

A. Personnel

Administrative Officer, [ ] returned from home leave 8 June. 50X1

Bureau Chief designate, [ ] and family arrived 23 June. 50X1

Chinese monitor, [ ], returned from leave in the U.S. 10 June in response to a message from the Bureau Chief warning him that his job could not be guaranteed if he did not return before his accrued annual leave was exhausted. 50X1

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B. Buildings and Grounds

Lease S-29-FBO-681 (FBIS) was terminated during the month.

Lease S-29-FBO-821 (FBIS) was entered into 1 June for quarters for the [ ] family. 50X1

III. OFFICIAL VISITS

A. To the Bureau

[ ] Okinawa Bureau Teletype Supervisor, TDY 4-9 June. 50X1

[ ] Watch Officer from Okinawa Bureau en route PCS to East Coast Bureau, 10 June. 50X1

[ ] Chief, Hokkaido Bureau, TDY 11-12 June. 50X1

[ ] Chief, Okinawa Bureau, TDY 11-12 June. 50X1

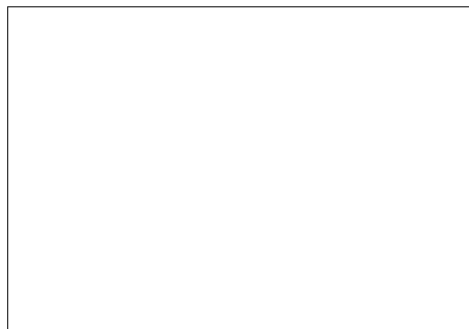
[ ], Watch Officer, Okinawa Bureau, TDY 29-30 June. 50X1

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**B. By Bureau Personnel**

The Bureau Chief and the Bureau Chief designate visited DCA and Air Force communications officials and various military and civilian consumers of FBIS material in the Tokyo area.



50X1

**Attachments:**

1. Classified Personnel Report
2. Foreign Personnel Report
3. Coverage Report
4. List of Equipment Received

cc:



(w/o attachments)

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EQUIPMENT RECEIVED BY TOKYO BUREAU DURING JUNE 1964:

1. 3 June, Three (3) teletype line counters, FSN 5815-H00-8496, on requisition number 740-H-190-64, no serial numbers.
2. 29 June, two (2) model 28 Teletype machines, FSN 5815-H00-6597, on requisition number 740-H-409-63.

Serial Numbers of individual components:

- A. 2 cabinets type LAAC 200 BR, Ser No. 43573 and 43584.
  - B. 2 electrical service units, type LESU 29, Ser. No. 178447 and 188610.
  - C. 2 keyboards type LAK34 ARN LPE1, ser. no. 20837 and 20895.
  - D. 2 printers type LP 14 RN AY, ser. no. 191199 and 191175.
  - E. 2 T.D.'s type LDX 20, ser. no. 54290 and 54292.
  - F. 2 typing reperforator units type LPR 9 AWA, ser. no. 50268 and 50671.
  - G. 2 typing reperforators auxiliary base units, type LRB6, ser. no. 23562 and 23900.
  - H. 2 mounting units type LCXB8, ser. no. 44062 and 45319.
3. 29 June, seven (7) receivers type R-390A/URR on requisition numbers 740-H-179-63 and 740-H-255-63.

Serial Numbers: 621  
1346  
1356  
1417  
1458  
1514  
1546

All of the above equipment arrived at the Tokyo Bureau in good condition.